

PRIVACY POLICY STONEWATER

1. GENERAL

- 1.1 Stonewater respects your privacy and handles your personal data in capacity of controller in accordance with the General Data Protection Regulation (**GDPR**).
- 1.2 Our privacy policy (**Privacy Policy**) has lastly been updated on the 12th of January 2020. We reserve the right to unilaterally modify or supplement the Privacy Policy by modifying this page. You are therefore recommended to regularly consult this page. When substantial changes are made to the Privacy Policy, a clear announcement will be published on our website.
- 1.3 In this Privacy Policy we will clarify:
 - 1.3.1 what personal data we collect and how we collect personal data;
 - 1.3.2 the reasons and purposes for which we collect your personal data;
 - 1.3.3 how long we store your personal data;
 - 1.3.4 with whom we share your personal data;
 - 1.3.5 how your personal data is protected;
 - 1.3.6 your rights as data subject;
 - 1.3.7 our usage of cookies; and
 - 1.3.8 how you can contact us.

2. PERSONAL DATA

- 2.1 Personal data entails all information about an identified natural person or identifiable natural person. We may, among other data, process the following personal data:
 - 2.1.1 basic personal data like your first and last name, prefix, title;
 - 2.1.2 contact details like your e-mail address, postal address and telephone number;
 - 2.1.3 data concerning the device you use to visit our website, like an IP address;
 - 2.1.4 personal data you provide us in the context of attendance of events or meetings;
 - 2.1.5 personal data you provide for the purpose of a job application, like your first and last name, date of birth, address, telephone number, nationality, marital status and all other personal data your job application may contain; and
 - 2.1.6 all other personal data that relate to you, that you have provided or that we can obtain considering the hereafter mentioned purposes and bases.

- 2.2 We collect your personal data functionally because you have provided the personal data to us. We only collect your personal data when this is necessary for providing our services to you. We can also obtain your personal data by means of other sources, like from other lawyers, opposing parties, counterparties, the Commercial Register kept by the Chamber of Commerce, the land register or by making use of other public sources.

3. PURPOSES AND BASES

- 3.1 Stonewater may use your personal data for the following purposes:

- 3.1.1 for providing our legal services to you;
- 3.1.2 to comply with a statutory obligation;
- 3.1.3 for marketing and business development activities, like newsletters, invitations for our events and other marketing communication that may be relevant for you;
- 3.1.4 for processing your job application; and
- 3.1.5 for generating statistics concerning the usage of your website and / or for analysing and improving our website.

- 3.2 We process your personal data on the basis of one or more of the following legal bases:

- 3.2.1 carrying out an agreement;
- 3.2.2 complying with a statutory obligation;
- 3.2.3 a legitimate interest; and / or
- 3.2.4 your consent.

4. STORAGE OF PERSONAL DATA

- 4.1 Stonewater will not store your personal data for a longer period than necessary for achieving the purposes mentioned in this Privacy Policy or for complying with legislation.

5. PROVIDING DATA TO THIRD PARTIES

- 5.1 In certain cases we may share your personal data with third parties, including, but not limited to:
- 5.1.1 third parties that are relevant for the legal services that we may provide, like opposing parties, counterparties, local lawyers, courts of law, bailiffs, regulatory authorities and government institutions;
 - 5.1.2 third parties like supervisory authorities and other authorities, to comply with statutory obligations; and

- 5.1.3 external suppliers that provide utilities for the processing of your personal data for the in this Privacy Policy mentioned purposes, like ICT suppliers (e.g. time recording- and / or document management systems), suppliers of communication services or other suppliers that supply us with support services.
- 5.2 Transfer of your personal data to the aforementioned third parties will solely occur based on the aforementioned purposes and bases.
- 5.3 The third parties that we provide your personal data to are themselves responsible for complying with privacy legislation. Stonewater is neither responsible nor liable for the processing of your personal data by these third parties. When a third party processes your personal data in the capacity of processor of Stonewater, Stonewater will arrange for a processing agreement with the third party. The processing agreement will meet the requirements as set out by the GDPR. Furthermore, the processing agreement will contain the same safeguards that govern Stonewater.
- 5.4 In order to provide you with our services, it may be necessary to transfer your personal data to a recipient that is situated in a country outside of the European Economic Area. In that case Stonewater will ensure that the transfer of data is in accordance with the applicable legislation.

6. PROTECTION

- 6.1 Stonewater has taken adequate technical and organizational measures to protect your personal data against unauthorized or unlawful processing and against loss, destruction, damage, modification or disclosure. Please contact us if you have any questions relating to the protection of your personal data or if there are indications of misuse, via info@stonewater.nl.

7. YOUR RIGHTS

- 7.1 As a data subject, you have – within the limits of the in the advocacy applicable obligation of confidentiality and obligation of exemption – certain rights:
 - 7.1.1 right of inspection. This entails that you can request us to inspect the personal data that we have collected from you. You should consider that under some circumstances (e.g. our obligation of confidentiality) we are authorized to decline your request to provide you with copies of your personal data;
 - 7.1.2 right to rectification or correction of your personal data when they are incomplete or incorrect;
 - 7.1.3 right to removal of your personal data. You should consider that under some circumstances we are legally obliged to store your personal data in order to comply with statutory obligations;
 - 7.1.4 right to object or request to limit the processing of your personal data. You should consider that under some circumstances we are legally obliged to store your personal data in order to comply with statutory obligations;

- 7.1.5 right to data portability. This entails that you have the right to receive your personal data in a structured and customary manner. You have the right to transfer your personal data to another controller;
 - 7.1.6 right to object to profiling based on your personal data;
 - 7.1.7 right to file a complaint with a supervisory authority; and
 - 7.1.8 right to revoke consent (if given). You should consider that under some circumstances we are legally obliged to store your personal data in order to comply with statutory obligations.
- 7.2 When the rules of our professional group are at stake, we may first present your request that is based on the aforementioned rights for advice to the relevant (local) dean of the Netherlands Bar Association.

8. COOKIES

- 8.1 Stonewater may use cookies on its website. A cookie is a small text file that is saved by a web browser on your computer. You can block the usage of cookies by adjusting the settings on your computer. However, this may affect the functioning of the website.
- 8.2 The website does not use so-called tracking cookies or advertisement cookies. No personal data are collected in this process. It solely concerns statistical data in an anonymous form.

9. CONTACT

- 9.1 In case you wish to receive further information, or in case you have questions or complaints with regard to the processing of your personal data, please contact us via info@stonewater.nl or per post via: Stonewater B.V., attn. mw. Soraya Sediqui, Emmalaan 20-H, 1075 AV Amsterdam.
